

LSMCE Conference Poster Guidelines

When preparing your poster, follow these guidelines:

1. View the [How to Prepare STEM Posters](#) recorded webinar!
2. **SIZE:** Entire poster should be no larger than 4 feet wide by 4 feet high.
3. **DISPLAY:** You must print your poster to size prior to your arrival at the conference. All posters will be affixed to and displayed on a vertical surface. Thumbtacks will be supplied to secure your poster to the surface. **TITLE:** Title of Poster (30-word limit): The title should clearly identify the contents of the poster.
4. **AUTHORS and AFFILIATIONS:** List each author separately. Presenting author should be listed in all caps. Do NOT include titles or degrees. Faculty mentors should appear last with an 'and' prior to their name. Do not include street addresses.
5. **CONTENT:** Posters must cover the same material as the abstracts.
 - Authors have complete freedom to display poster information in figures, tables, text, photographs, etc.
 - Briefly describe procedures and materials. Define all trade names first, and then use generic names throughout. All compounds and drugs must be identified.
 - Prepare all illustrations neatly and legibly beforehand, in a size sufficient to be read at a distance of eight feet.
6. Electronic presentations are not permitted.

At the conference:

1. Presenters must be on site by 9a EDT on Saturday, October 7th, and have checked in at the registration table.
2. There will be two 1-hour poster sessions - both held on Saturday morning. The first sessions will be held from 9:30a-10:30a EDT, and the second from 10:30a-11:30a EDT. Each presenter will be assigned one of the two sessions.
3. Posters will be hung at the time of registration check-in and displayed until the completion of the entire posters session, 12PM EDT.
4. LSMCE will supply poster board easels and thumbtacks or push pins. Do not use staples or tape. No other audiovisual equipment is provided for poster presentations.
5. LSMCE is not responsible for posters or materials left on boards after the stated hours.
6. Either the author or co-author must stay with the poster display for the entire poster session.
7. Students will be judged on the quality of their research knowledge and ability to confidently convey this information during the poster session interviews.
8. Poster presenters will be judged using the following [POSTER RUBRIC](#).